

THE BIRCHES SCHOOL SPECIALIST SUPPORT SCHOOL ADMISSIONS POLICY

INTRODUCTION

The Birches is a specialist support school for central Manchester district. We cater for children with a wide range of special educational needs including severe learning difficulties, profound multiple learning difficulties, pupils with complex medical difficulties, pupils with ASC and pupils with additional needs.

REFERRAL

Pupils are referred to The Birches in a variety of ways. Some come to us from Special Schools, other Local Authorities. International arrivals or from mainstream schools. Pupils may or may not have been assessed or have an EHCP (Education, Health and Care Plan) on arrival. Some may come from other schools because it is felt that their educational needs can be better met at The Birches than in their present school. Occasionally a pupil is admitted for assessment purposes or is out of education.

Parent/Carers are given the opportunity to visit schools prior to agreement about their child's placement. So whether a child is coming to The Birches for assessment or following assessment, a visit will be arranged for parent/carers to look around the school, meet the head teacher and some of the staff and ask questions about what the school has to offer their child. Further visits can be arranged if parent/carers wish to have another look.

A member of the SLT will visit a child in their current educational or home setting and inform the decision making process regarding appropriateness of placement.

ADMISSIONS

Admission to The Birches School is determined by the Local Authority in consultation with the parents/carers and the head teacher.

For further information regarding the Local Authorities advice and guidance on school admissions please use the following link.

http://www.manchester.gov.uk/info/705/school_admissions/6589/applying_for_a_primary_school_place/4

Date for review:- Spring 2013

Date reviewed:- Summer 2015

Date of Next Review : Autumn 2017